

## **Scholarscape Cookie Policy**

## Introduction

This Cookie Policy outlines the use of cookies on the Scholarscape website and its implications for students, staff, parents, and the wider school community. In compliance with the latest UK government legislation, including the UK General Data Protection Regulation (UK GDPR) and the Privacy and Electronic Communications Regulations (PECR), this policy aims to ensure transparency and provide users with clear information regarding cookie usage.

## **Purpose of the Policy**

- . What is the primary purpose of this policy?
  - To inform stakeholders about the types of cookies used, their purposes, and how users can manage them.
- · How does this policy align with our school vision and values?
  - It reflects our commitment to transparency and safeguarding the privacy of our students and stakeholders.

# **Types of Cookies Used**

### 1. Essential Cookies

a. These cookies are necessary for the website to function properly and cannot be disabled.

## 2. Analytical Cookies

a. Used to collect information about how visitors use our website, helping us improve user experience.

## 3. Functional Cookies

a. These cookies allow the website to remember choices you make and provide enhanced features.

## 4. Marketing Cookies

a. Used to track visitors across websites to display relevant advertisements.

## **Roles and Responsibilities**

#### School Leaders

o Ensure compliance with legislation and oversee the implementation of this policy.

#### IT Staff

o Manage the technical aspects of cookie implementation and monitoring.

### Teaching Staff

o Educate students about cookies and digital privacy.

#### Parents and Guardians

o Stay informed about the cookie policy and its implications for their children.

## Implementation Strategies

## Privacy Notices

o Update privacy notices to include information about cookie usage.

#### Training

o Provide training for staff on the importance of cookies and data privacy.

### **Review Mechanisms**

### • Policy Review Schedule

o This policy will be reviewed annually or as required by changes in legislation.

#### Stakeholder Feedback

o Collect feedback from students, staff, and parents regarding the cookie policy.

### **Related Procedures**

## • Cookie Management

o Instructions for managing cookie preferences will be provided on the website.

#### • Data Protection

 Ensure that all data collected through cookies complies with the school's data protection policies.

# Conclusion

Scholarscape is committed to safeguarding the privacy of our students and stakeholders through this Cookie Policy. By adhering to best practices and the latest legislation, we aim to create a transparent and trustworthy online environment.